



SEAL
CARDS

Studio: 14 Fulton Grove, Davenham, Northwich, Cheshire, CW9 8NJ
 Office: 3 Kingfisher Grove, Wincham, Northwich, Cheshire CW9 6PZ
 For enquiries please e-mail weddings@sealcards.co.uk
 Website www.sealcards.co.uk

ORDER FORM

For Office use only		
Form Returned:	Deposit Paid:	Order Ready For:
Proofs Sent:	Invoice Total Sent:	Balance Paid:

Contact / Ordering Details	Delivery / Collection (please tick which option preferred)			
Name:..... Address:.....	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 5px;">Delivery <i>(P & P charges apply)</i></td> <td style="width: 5%;"></td> <td style="width: 45%; padding: 5px;">Collection</td> </tr> </table> Name:..... Address:.....	Delivery <i>(P & P charges apply)</i>		Collection
Delivery <i>(P & P charges apply)</i>		Collection		
Home No:	Home No:			
Work / Mobile No:	Work / Mobile No:			
E-mail address	E-mail address			

Event Details	
Date of Event - Day:	Date:
Type of Event:	(For example – 21 st Birthday)
Name of Event Host(s)	
Name and Address of Venue: Time of Event:	Additional Information (i.e Black Tie)
RSVP Address:	Do you require an RSVP date printing on the invitations? Yes / No <i>(Please write the date below)</i>
	Event RSVP Date By:

Items Required

Please complete your requirements below

ITEM	DESIGN NUMBER	PRICE CODE	FONT NAME	PRICE PER ITEM	QUANTITY	TOTAL
Event Invitations						
Bespoke Invitations						
RSVP Cards	<i>Please choose from the options below</i>					
Place Cards <small>(Please tick)</small>	Blank	Names typed*	Names Hand written*			
Table Plan <small>(Please tick box required)</small>	Small £65.00 <small>(Up to 7 Tables)</small>	Medium £75.00 <small>(Up to 10 Tables)</small>	Large £90.00 <small>(Up to 15 Tables)</small>	Bespoke £		

* Placecard charge for either typed – 55p or hand written – 45p per card

RSVP cards No [] cards at [£] per card

Total	
Total	
Grand Total	

Additional Items Required for Event (Please contact us for individual prices)

Items	Quantity	Items	Quantity
Save The Date Card		Table Menus	
Accommodation Info Sheet		Table Numbers / Names	
Directions Info Sheet / Map		Thank You Cards	
Gift List Info Sheet		Favors / Gift Boxes	

Required Wording for Printed Insert (Please attach additional sheet if required)

RSVP CARDS

Please choose one from the following options. (Please tick which options you wish to add, you may select more than one, for example if you wish to have an RSVP with the address printed on the envelope and stamped, it is 65p plus 35p plus 40p – total £1.40 per card)

	1. Postcard Style, Standard message with blank envelope	65p per card
	2. Postcard style with printed RSVP address on labels/envelopes	45p extra per card
	3. Postcard style with printed RSVP address on labels/envelopes and stamped	80p extra per card
	4. Postcard style with printed guests names on the card	45p per card
	5. Print "Number of vegetarian meals required" on card	FREE

Once you have completed the above tables, please read the terms and conditions on the website and sign below.

I have read and understood the terms and conditions, and confirm that the details above are correct for my stationery order.

Signed: _____ Print Name: _____

Date: _____ Deposit Enclosed : £ _____